

WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

800 MHZ USERS COMMITTEE

Keith Mullen, Chair
Shane Akerson, Vice-chair
Robert Allen, Secretary

****Draft Meeting Minutes****

Thursday, December 21, 2023

10:00 a.m.

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada, 89512
Building A, Second Floor Caucus Room**

This meeting was held at a physical location with a teleconference option.

Committee website: https://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php

Committee Members

| | |
|--|--|
| Robert Allen, City of Reno | Joe Schum, Truckee Meadows FPD (Alternate) |
| Keith Mullen, City of Sparks | Ian Dasmann, TMWA |
| Connie Shepperd, City of Sparks (Alternate) | Chuck Atkinson, TMWA (Alternate) |
| Vacant, Incline Village GID | Ed Atwell, UNR |
| Matthew Lund, Nevada Air National Guard | Jeremy Irwin, UNR (Alternate) |
| Richard Burger, Nevada Dept. of Transportation | Vacant, US DEA |
| Jeff Byrne, North Lake Tahoe Fire Protection District | Bryan Boren, US Dept. of Veterans Affairs |
| Don Pelt, Pyramid Lake Paiute Tribe | Amelia Galicia, Washoe County |
| Vacant, Reno-Sparks Indian Colony | Darrin Rice, Washoe County (Alternate) |
| Tracy Moore, Reno-Tahoe Airport Authority | Jenn Felter, Washoe County (Alternate) |
| Nicole Lacap, Reno-Tahoe Airport Authority (Alternate) | Jon Kelly, Washoe County School District |
| Shane Akerson, Truckee Meadows FPD | Seana Baker, Washoe County School District (Alternate) |

AGENDA

1. CALL TO ORDER AND DETERMINATION OF QUORUM [Non-Action Item]

The meeting was called to order at 10:01 a.m.; a quorum was reached at 10:12 a.m.

Present

- | | |
|--|-------------------------------|
| • City of Reno | Robert Allen |
| • City of Sparks | Keith Mullen |
| • Nevada Air National Guard | Matthew Lund |
| • Nevada Dept. of Transportation | Richard Burger |
| • Pyramid Lake Paiute Tribe | Don Pelt (arrived 10:12 a.m.) |
| • Reno-Tahoe Airport Authority | Nicole Lacap |
| • Truckee Meadows Fire Protection District | Shane Akerson |



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- UNR Ed Atwell
- Washoe County School District Seana Baker

Absent

- Incline Village General Improvement district (vacant)
- North Lake Tahoe Fire Protection District
- Reno-Sparks Indian Colony (vacant)
- Truckee Meadows Water Authority
- US Dept. of Veterans Affairs
- US DEA (vacant)
- Washoe County

Washoe County Deputy District Attorney Brandon Price was present. He provided the details to participate in the meeting and to provide public comment.

This was an in-person meeting; however, Committee members and members of the public may attend this meeting by teleconference via this Teams Meeting link (Meeting ID: 220 940 514 489, Passcode: i3EH5z), or by telephone by dialing 775-325-0620 and entering Conference ID: 791 993 4#. Members of the public may provide public comment in person, attending via teleconference, or by telephone. To provide public comment via Teams, log into the Teams Meeting at the above link and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press *5. Press *6 to mute/unmute.

- 2. PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Each person addressing the Committee shall give their first and last name. Comments are to be made to the 800 MHz Users Committee as a whole.

There was no response to the call for public comment.

- 3. APPROVAL OF THE SEPTEMBER 21, 2023, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

Shane Akerson, Truckee Meadows Fire Protection District, moved to approve the September 21, 2023, minutes as written. Ed Atwell, UNR, provided the second. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried unanimously.

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4. **P25 TECHNICAL ADVISORY COMMITTEE MEMBERS RECOMMENDATIONS** [For Possible Action] – Discussion and selection of three individuals from member agencies for the purpose of recommending to the P25 Joint Operating Committee that they be appointed to fill vacancies and serve on the P25 Technical Advisory Committee (“TAC”). One individual appointed by the Joint Operating Committee will serve as a member of the Technical Advisory Committee for the remainder of the 2-year term of July 15, 2022, to July 14, 2024, which was previously occupied by Austin Mills of the Washoe County School District. One individual appointed by the Joint Operating Committee will serve on the Technical Advisory Committee as a member for a 2-year term of July 15, 2023, to July 14, 2025. One individual appointed by the Joint Operating Committee will serve on the Technical Advisory Committee as a member for a 2-year term of July 15, 2023, to July 14, 2025.

| Agency | Appointee | Term | Term |
|----------------|--------------|--------|---------------------|
| City of Reno | Robert Allen | 2 year | 7/15/2022-7/14/2024 |
| City of Sparks | Keith Mullen | 2 year | 7/15/2022-7/14/2024 |
| Vacant | Vacant | 2 year | 7/15/2022-7/14/2024 |
| Vacant | Vacant | 2 year | 7/15/2023-7/14/2025 |
| Vacant | Vacant | 2 year | 7/15/2023-7/14/2025 |

Chair Mullen recommended Shane Akerson, Truckee Meadows Fire Protection District. Tracy Moore, Reno-Tahoe Airport Authority, Joint Operating Committee Chair, recommended Shawn Tayler, and asked for Deputy District Attorney Price’s input on the permissibility to appoint a non-voting member not affiliated with a partner agency but with technical expertise. DDA Price reviewed the Interlocal and didn’t identify an issue. Jenn Felter, Washoe County, was also suggested for consideration, pending her acceptance.

Matthew Lund, Nevada Air National Guard, moved to recommend Shane Akerson, Truckee Meadows Fire Protection District, for appointment to the P25 Technical Advisory Committee. Ed Atwell, UNR, provided the second. There was no further Committee discussion concerning this recommendation. There was no response to the call for public comment. Upon a call for the vote, the motion carried unanimously.

Ed Atwell, UNR, moved to recommend Shawn Tayler for appointment to the P25 Technical Advisory Committee. Matthew Lund, Nevada Air National Guard, provided the second. There was no further Committee discussion concerning this recommendation. There was no response to the call for public comment. Upon a call for the vote, the motion carried unanimously.

Shane Akerson, Truckee Meadows Fire Protection District, moved to recommend Jenn Felter, Washoe County, for appointment to the P25 Technical Advisory Committee. Ed Atwell, UNR, provided the second. There was no further Committee discussion concerning this recommendation. There was no response to the call for public comment. Upon a call for the vote, the motion carried unanimously.

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- 5. **LID (LOGICAL IDENTIFICATION NUMBER) STATUS UPDATE & RADIO COUNTS** [Non-Action Item] – A review and status update on the issue of limited LID availability for end users and current remaining radio counts. *Washoe County Regional Communications System Staff*

Quinn Korbolic, Washoe County Technology Services reviewed the [presentation](#) reviewing the current status of LIDs, and radio purchase progress. A special thanks to NDOT for donating 75 LIDS and Northern Nevada Public Health for 8 LIDs bringing the available number up considerably. The contracted number of purchased radios has been exceeded!

- 6. **SYSTEM STATUS UPDATE** [Non-Action Item] – An informational update and discussion on the operational status of the 800 MHz Communication System, including but not limited to, recent outages, repairs, and maintenance; software updates, system changes, or staffing updates. *Washoe County Regional Communications System Staff*

John Byerly, Washoe County Technology Services, reviewed the [presentation](#) for this item sharing the microwave installations have been completed successfully with minimal close-out work remaining. There haven't been any unplanned outages; no planned outages were scheduled. SUMS software updates are being done as possible; regression testing is being done to ensure there aren't negative impacts on the "loaner" system. The Cold Springs is nearing completing awaiting final punch lists to be completed by L3Harris.

John Rees, Washoe County Technology Services, provided an update on the Marble Bluff site. Once power is connected the new generator will be installed.

- 7. **WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM INFRASTRUCTURE MAINTENANCE AND REPLACEMENT UPDATE** [Non-Action Item] – A review, status update, and discussion of maintenance and replacement needs for WCRCS Infrastructure. *Washoe County Regional Communications System Staff*

John Byerly, Washoe County Technology Services, reviewed the [presentation](#) for this item focusing on DC battery bank and rectifier testing, HVAC, generator and security alarm inspection and repairs; tower inspections and remote alarms, radio maintenance and alignment.

|  Maintenance |  Maintenance |
|---|---|
| <ul style="list-style-type: none">• DC battery banks & rectifier testing<ul style="list-style-type: none">• Chimney Peak - Complete• Peavine Peak - Complete• HVAC inspection & repair<ul style="list-style-type: none">• Awaiting equipment purchase for Virginia Peak• Awaiting equipment purchase for Peavine Peak• Dehydrator/Waveguide pressure testing<ul style="list-style-type: none">• Incline Substation – Delayed weather• Generator inspections and repair<ul style="list-style-type: none">• Waiting on Fox generator to be replaced.• Marble to be replaced during CMAR process- Delivery should occur in January | <ul style="list-style-type: none">• Tower inspections & Remote Alarms<ul style="list-style-type: none">• Waiting on final reports – initial all good• Radio maintenance & alignments<ul style="list-style-type: none">• All Completed• Security cameras maintenance and installation<ul style="list-style-type: none">• Equipment received• Interference<ul style="list-style-type: none">• BDA registration and mapping procedures are being created within WCRCS• Accela added Radio into Fire Permit for Washoe County, Accela team to push to City of Reno and City of Sparks after testing complete. |

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8. **800 MHZ USERS COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-Action Item]
– No discussion among 800 MHz Users Committee members will take place on this item. The next regular meeting is scheduled for March 21, 2024, 10:00 a.m.

None

9. **PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Each person addressing the Committee shall give their first and last name. Comments are to be made to the 800 MHz Users Committee as a whole.

There was no response to the call for public comment.

10. **ADJOURNMENT** [Non-Action Item]

The meeting adjourned at 10:47 a.m.

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